

Bank Payments

Saltash Town Council

For the period 1 October 2024 to 31 October 2024

Contact	Description	Net	VAT	Gross
All Seasons Window Cleaning	Station Window Cleaning - August 2024	£ 35.00	£ -	£ 35.00
All Seasons Window Cleaning	Station Window Cleaning - September 2024	£ 35.00	£ -	£ 35.00
Allstar Business Solutions Limited	Fuel for Town Council Service Delivery Vehicles	£ 244.11	£ 48.81	£ 292.92
Barclays	Bank Charges	£ 8.50	£ -	£ 8.50
Barron Surveying Services Ltd	Report for cost for internal and external decoration work to the following Town Council premises: Maurice Huggins, The Guildhall, The Library, Isambard House, Longstone Depot/Garage/Store Room and Heritage Building	£ 1,500.00	£ 300.00	£ 1,800.00
BDO LLP	Limited assurance review for the year end 31st March 2024 by STC external auditors	£ 2,100.00	£ 420.00	£ 2,520.00
Bond Timber	Timber For Damages Shuttering At Ashton Way Play Area	£ 76.53	£ 15.31	£ 91.84
Bond Timber	Materials for Allotments Maintenance	£ 132.47	£ 26.49	£ 158.96
Bond Timber	Maintenance Materials - Victoria Gardens	£ 97.85	£ 19.56	£ 117.41
Breakthrough Communications	Annual Subscription Council Hive Premium 01/10/2024-30/09/2025	£ 1,997.00	£ 399.40	£ 2,396.40
Bright Software Group	BrightPay (UK) - September 2024 (32 employees)	£ 4.56	£ 0.91	£ 5.47
BrightHR	Provisions of HR Software - October 2024	£ 78.00	£ 15.60	£ 93.60
Carlton Plastics (SW) Ltd	Materials For The Window Seals In The Extension Area at Isambard House	£ 49.59	£ 9.92	£ 59.51
CEF Plymouth Central	Electrical components for Christmas Lighting	£ 15.95	£ 3.19	£ 19.14
Coodes LLP	Professional Cost for Lease for the Maurice Huggins Room and Victoria Gardens	£ 713.29	£ 142.66	£ 855.95
Cormac Contracting Limited	Road safety audit report for the community open space project	£ 3,672.71	£ 734.54	£ 4,407.25
Cormac Contracting Limited	Preliminary design to the scope of works relating to the safety aspect of the project	£ 976.29	£ 195.26	£ 1,171.55
Cornwall Council	Rent for Longstone Garage and Depot - October 2024	£ 375.00	£ -	£ 375.00
Cornwall Council	Insurance for Longstone Garage and Depot - October 2024	£ 15.00	£ -	£ 15.00
Cornwall Council	Licence to works within Highway Limits – Victoria Gardens, St Stephens Road	£ 103.00	£ -	£ 103.00
Cornwall Pensions	Pension Fund Payment - October 2024	£ 12,371.97	£ -	£ 12,371.97
Creative Play UK	Honeysuckle Close and Grassmere Way Play Park Improvement works under the CIL 3rd Round of Awarded Funds	£ 94,955.00	£ 18,991.00	£ 113,946.00
Credit Card Purchases (Amazon)	Amazon Business Prime Annual Subscription	£ 95.00	£ 19.00	£ 114.00
Credit Card Purchases (Amazon)	Guildhall Refreshments Cost	£ 49.66	£ -	£ 49.66
Credit Card Purchases (Amazon)	Isambard House Refreshment Cost	£ 24.68	£ -	£ 24.68
Credit Card Purchases (Amazon)	Guildhall Refreshments Cost	£ 27.38	£ -	£ 27.38
Credit Card Purchases (Amazon)	Isambard House Refreshment Cost	£ 27.38	£ -	£ 27.38
Credit Card Purchases (Amazon)	Kitchen Food Waste Compost Caddy Bin for Library	£ 4.16	£ 0.83	£ 4.99
Credit Card Purchases (Amazon)	Storage boxes for Guildhall	£ 24.92	£ 4.98	£ 29.90
Credit Card Purchases (Amazon)	Refreshments Cost - Isambard House	£ 20.29	£ -	£ 20.29
Credit Card Purchases (Amazon)	Cleaning Supplies - Library	£ 4.95	£ 0.99	£ 5.94
Credit Card Purchases (Amazon)	Maintenance Materials - Guildhall	£ 9.84	£ 1.97	£ 11.81
Credit Card Purchases (Amazon)	Storage boxes for Guildhall	£ 17.49	£ 3.50	£ 20.99
Credit Card Purchases (Amazon)	Storage boxes for Guildhall	£ 24.92	£ 4.98	£ 29.90
Credit Card Purchases (Amazon)	Pallet Strapping kit for Cemetery use	£ 82.49	£ 16.50	£ 98.99
Credit Card Purchases (Amazon)	Clock for Library	£ 9.99	£ 2.00	£ 11.99
Credit Card Purchases (Amazon)	Activities Cost - Library	£ 11.66	£ 2.33	£ 13.99
Credit Card Purchases (Amazon)	Printer ink for STC HP Envy printer	£ 21.55	£ 4.31	£ 25.86
Credit Card Purchases (Survey Monkey)	Survey Monkey Annual Subscription	£ 320.00	£ 64.00	£ 384.00
Credit Card Purchases (Vospers)	Vehicle Maintenance Costs	£ 50.94	£ 10.19	£ 61.13
Credit Card Purchases (Whites Dry Cleaning)	Dry cleaning of 5 blue table cloths for civic occasions	£ 75.00	£ 15.00	£ 90.00
Credit Card Purchases (Xero (UK) Ltd)	Subscription - 01/09/2024 to 30/09/2024.	£ 28.20	£ 6.00	£ 34.20
Dainton Group Services	Rent for Waterside Cabin and Effluent Tank	£ 332.13	£ 66.43	£ 398.56
DCB - Plant & Machinery Ltd	Supply of Digger to Excavate Hole At Waterside By Union Pub For Christmas Tree	£ 220.00	£ 44.00	£ 264.00
Denmans	Electrical Materials For Isambard House Refurbishment Works	£ 5.00	£ 1.00	£ 6.00
Denmans	Materials for upgrades on Victoria Gardens Fuse Box for Christmas Lighting	£ 256.06	£ 51.22	£ 307.28
Denmans	Protective Face Masks for Service Delivery use	£ 63.84	£ 12.76	£ 76.60
Denmans	Electrical Consumables for Christmas Light PAT Testing	£ 37.54	£ 7.51	£ 45.05
Denmans	Electrical Materials For Pontoon Festoon Lighting Maintenance	£ 70.65	£ 14.11	£ 84.76
Denmans	Electrical Consumables Form Timers At Pontoon Electric Cupboard Waterside	£ 17.74	£ 3.55	£ 21.29
Denmans	Electrical Materials For New Circuit To New Festoon Lighting Supply At Pontoon Cabin Waterside	£ 79.65	£ 15.94	£ 95.59
Devon Contract Waste Ltd	20/09/2024 Recycling Costs	£ 13.50	£ 2.70	£ 16.20
Devon Contract Waste Ltd	09/10/2024 Disposal of Confidential information	£ 25.00	£ 5.00	£ 30.00
Duchy Defibrillators	Annual Maintenance contract for Defib unit situated outside Bloom Hearing on Fore Street 2024/25	£ 190.00	£ 38.00	£ 228.00
EE	Staff mobiles and Pontoon broadband charges	£ 120.04	£ 24.01	£ 144.05
Efficient Comms Ltd	Telephone Call and Service Charges - September 2024	£ 241.45	£ 48.29	£ 289.74
EON	Electricity Charges - 13/09/2024 - 16/10/ 2024	£ 507.52	£ 25.38	£ 532.90
EON	Electricity Charges - 29/08/2024 - 12/09/2024	£ 233.72	£ 11.69	£ 245.41
Flags4sale	Santa's Sleigh Blue Sky Flag	£ 75.00	£ 15.00	£ 90.00
Flags4sale	Merry Christmas Holly Flag	£ 75.00	£ 15.00	£ 90.00
Furniture@Work	Replacement shelving for library	£ 1,227.00	£ 245.40	£ 1,472.40
Girlguiding Saltash District	Kitchen Build and Refit - Community Chest Grant - 70/24/25	£ 1,000.00	£ -	£ 1,000.00
HM Land Registry	Land registry documents for title deed	£ 3.00	£ -	£ 3.00
HMRC	PAYE payment - October 2024	£ 11,130.20	£ -	£ 11,130.20
Hockerill Engraving	Plaque with Stake for Memorial Bench	£ 30.00	£ 6.00	£ 36.00
HR Support Consultancy	HR Services for work carried out during the month of September 2024	£ 723.45	£ 144.69	£ 868.14
Hygiene 2 Health Ltd	Saltash Town Council H&S Annual Audit.	£ 650.00	£ 130.00	£ 780.00
Institute of Cemetery & Crematorium Management	Management of Memorials – Inspection Workshops Training Course	£ 620.00	£ 124.00	£ 744.00
Josh Walker Vehicle Locksmith Ltd	Key cutting cost for Service Delivery vehicle	£ 360.00	£ 72.00	£ 432.00
KPT Timber & Building Supplies	Decorative chippings to be used at the Old ashes at St Stephens	£ 153.32	£ 30.66	£ 183.98
Lynher Training Limited	Qualsafe Emergency First Aid at Work training course - Five Service Delivery Staff members	£ 450.00	£ -	£ 450.00
Mel Richardson Consultancy	CIL 4th Round - Application for submission to Cornwall Council	£ 4,800.00	£ -	£ 4,800.00
Mel Richardson Consultancy	CIL 3rd round play areas (Honeysuckle and Grassmere Way) consultation work.	£ 4,000.00	£ -	£ 4,000.00
Minster Cleaning (South West Commercial Cleaning Ltd)	Opening, closing and cleaning of Saltash Town Council toilet blocks for September 2024	£ 2,900.52	£ 580.10	£ 3,480.62
Opayo	Card Machine Charges	£ 23.84	£ -	£ 23.84
Opayo (previously Sage)	Card Machine Charges - September 2024	£ 13.00	£ 2.60	£ 15.60
PEAC Finance	Photocopier Lease 26/10/2024 - 25/01/2025	£ 649.28	£ 129.86	£ 779.14

Petty Cash	Top up of Petty cash Funds	£ 100.00	£ -	£ 100.00
Public Works Loan Board	Repayment of Public Works Loan - Library	£ 11,936.00	£ -	£ 11,936.00
Saltash & District Observer	Town Messenger - August 2024	£ 330.00	£ -	£ 330.00
Saltash & District Observer	Town Messenger - September 2024	£ 330.00	£ -	£ 330.00
Saltash Music, Speech and Drama Festival	Saltash Music, Speech and Drama Festival - Festival Fund Project Grant - 71/24/25	£ 1,000.00	£ -	£ 1,000.00
Security Management South West Ltd	Call out to Longstone Depot intruder alarm on 22/09/2024	£ 47.00	£ 9.40	£ 56.40
SOS Consultancy	Monthly ICT Support and Maintenance Services	£ 1,329.07	£ 265.81	£ 1,594.88
SOS Consultancy	IT Security Maintenance Cost	£ 325.00	£ 65.00	£ 390.00
SOS Consultancy	10 Nitro PDF Software licenses 2024-25	£ 1,512.00	£ 302.40	£ 1,814.40
South West Signs	Noticeboard headers - Fore Street	£ 61.50	£ 12.30	£ 73.80
South West Signs	Bespoke Signage For Allotments	£ 95.00	£ 19.00	£ 114.00
South West Water - Alexandra Sq	Water and Sewerage Charges 06/06/2024 to 10/09/2024	£ 1,049.32	£ -	£ 1,049.32
South West Water - Belle Vue Toilets	Water and Sewerage Charges 06/06/2024 - 26/09/2024	£ 473.79	£ -	£ 473.79
South West Water - Library	Water and Sewerage Charges - 06/09/2024 to 01/10/2024	£ 21.85	£ -	£ 21.85
South West Water - Longstone Depot - Connection to Bowling Green	Water and Sewerage Charges 04/09/2024 to 01/10/2024	£ 79.49	£ 6.24	£ 85.73
South West Water - Longstone Toilets - Connection to Bowling Pavilion	Water and Sewerage Charges 04/09/2024 - 01/10/2024	£ 164.70	£ 12.74	£ 177.44
South West Water - Maurice Huggins Room	Water and Sewerage Charges 04/09/2024 - 01/10/2024	£ 16.97	£ 1.47	£ 18.44
South West Water - Waterside	Water and Sewerage Charges 06/06/2024 - 10/09/2024	£ 402.95	£ -	£ 402.95
Spot-On-Supplies	Cleaning Supplies - Maurice Huggins Room	£ 12.60	£ 2.52	£ 15.12
Staff Expenses	Community Hub Team leader - Travel Expense	£ 52.65	£ -	£ 52.65
Staff Expenses	Meeting Refreshments Cost - Library	£ 12.05	£ -	£ 12.05
Staff Expenses	Office Costs - Library	£ 42.79	£ 2.56	£ 45.35
Staff Expenses	Business Mileage for Assistant Service Delivery Manager - September 2024	£ 175.95	£ -	£ 175.95
Staff Expenses	Service Delivery Manager - Travel expenses for Training Course	£ 42.56	£ -	£ 42.56
Staff salaries	Staff Salaries	£ 41,431.33	£ -	£ 41,431.33
Thirsty Work	Water Cooler Hire & water - October 2024	£ 83.65	£ 16.73	£ 100.38
Timberland Landscaping and Supplies	Landscaping Bark Bulk Bags And Top-Up Bags	£ 458.04	£ 91.61	£ 549.65
TJ Electrical	Testing and certification of electrical installation in new kitchen	£ 220.00	£ -	£ 220.00
TJ Electrical	Consumer unit replacement at Victoria Gardens -Testing And Inspecting And Certification	£ 165.00	£ -	£ 165.00
TJ Electrical	Testing and certification of festoon lights circuit at Jubilee Gardens (2) Fault finding at Union Pub Christmas lighting circuit.	£ 100.00	£ -	£ 100.00
Tool station	Consumables For Installation Of The Isambard House Laminate Flooring	£ 36.69	£ 7.33	£ 44.02
Trade UK Account	Clips for use on library Plumbing maintenance	£ 50.34	£ 10.07	£ 60.41
Trade UK Account	Electrical timer to operate the lights on Jubilee Clock	£ 32.91	£ 6.58	£ 39.49
Trade UK Account	Coat Hooks for Guildhall	£ 3.33	£ 0.66	£ 3.99
Trade UK Account	Maintenance Materials - Christmas Lights	£ 59.70	£ 11.94	£ 71.64
Trade UK Account	Safety Boots for Service Delivery use	£ 59.99	£ -	£ 59.99
Trade UK Account	Safety Boots for Service Delivery use	£ 59.99	£ -	£ 59.99
Trade UK Account	Refund for returned goods	-£ 33.33	-£ 6.66	-£ 39.99
Trade UK Account	Refund for returned goods	-£ 32.91	-£ 6.58	-£ 39.49
Travis Perkins Trading Company Ltd	Locks for Longstone Depot	£ 52.23	£ 10.45	£ 62.68
Travis Perkins Trading Company Ltd	Locks for Waterside Toilets	£ 41.72	£ 8.35	£ 50.07
UK Identity Ltd	ID Badge for new staff member	£ 5.15	£ 0.75	£ 5.90
Viking Direct	Stationery Cost - P&F	£ 49.31	£ 9.86	£ 59.17
Viking Direct	Office Costs - Library	£ 38.61	£ 7.72	£ 46.33
Viking Direct	Office Costs - Longstone Depot	£ 9.98	£ 2.00	£ 11.98
Vincent Tractors Ltd	Maintenance Cost - Service Delivery Mower	£ 459.24	£ 91.84	£ 551.08
Westcountry Skip Hire	10/09/2024 Disposal of Green Waste	£ 22.40	£ 4.48	£ 26.88
Westcountry Skip Hire	11/09/2024 Disposal of Green Waste	£ 33.60	£ 6.72	£ 40.32
Westcountry Skip Hire	17/09/2024 Disposal of Skip Waste	£ 321.00	£ 64.20	£ 385.20
Westcountry Skip Hire	27/09/2024 Disposal of Green Waste	£ 67.20	£ 13.44	£ 80.64
Westcountry Skip Hire	04/10/2024 Disposal of Skip Waste	£ 321.00	£ 64.20	£ 385.20
Westcountry Skip Hire	04/10/2024 Disposal of Building Waste	£ 26.60	£ 5.32	£ 31.92
WesternWeb Ltd	Cost to set up a health and wellbeing webpage to link from the Chatty Benches plaques.	£ 75.00	£ 15.00	£ 90.00
Wolseley	Plumbing Materials Kitchen Installation - Isambard House	£ 9.70	£ 1.94	£ 11.64
Wolseley	Plumbing Materials for Kitchen installation at Isambard House	£ 10.61	£ 2.12	£ 12.73
Wolseley	Plumbing Materials for Kitchen installation at Isambard House	£ 79.20	£ 15.85	£ 95.05
Wolseley	Plumbing Materials for Kitchen installation at Isambard House	£ 78.23	£ 15.64	£ 93.87
Zurich Municipal	Annual combined insurance for Saltash Town Council	£ 11,509.47	£ 159.47	£ 11,668.94
Zurich Municipal	Insurance cover for new windows for Library	£ 1,434.43	£ -	£ 1,434.43
	Grand Total	£ 228,737.42	£ 24,676.60	£ 253,414.02